



**State of Florida**  
**Department of Children and Families**

**Ron DeSantis**  
Governor

**Chad Poppell**  
Secretary

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**DATE:** July 24, 2020

**TO:** Regional Managing Directors  
Community-Based Care Lead Agency CEOs  
Sheriff's Offices Conducting Child Protective Investigations

**THROUGH:** Patricia Babcock, Deputy Secretary *Patricia Babcock*

**FROM:** Patricia Medlock, Assistant Secretary for Child Welfare *PM*  
Robert Anderson, Assistant Secretary for Operations *Robert H. Anderson*

**SUBJECT:** Adoption of Chapter 65C-45, F.A.C., Levels of Licensure and repeal of  
CFOP 170-11, Chapter 16, Levels of Licensure

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**PURPOSE:** The purpose of this memorandum is to advise that CFOP 170-11 Chapter 16, Levels of Licensure, has been repealed and replaced with Chapter 65C-45, Florida Administrative Code (F.A.C.)

**BACKGROUND:** Section 409.175, Florida Statutes, gives the department rule making authority to develop policy related to the licensing of family foster homes. The new rules aligns with Florida's Levels of Licensure as outlined in Florida Statutes.

Chapter 65C-45, F.A.C., titled Levels of Licensure, has been adopted and became effective on April 26, 2020; this rule supersedes CFOP 170-11, Chapter 16. The rule can be viewed in its entirety at: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-45>

**ACTION REQUIRED:** Please share this memorandum with all appropriate staff in the regions, circuits, community-based care lead agencies, case management organizations, and sheriff offices conducting child protective investigations.

**CONTACT INFORMATION:** If you have questions or need clarification regarding this memorandum or the new rule, please contact Teanna Houston, Statewide Foster Home Licensing Specialist, at [Teanna.Houston@myflfamilies.com](mailto:Teanna.Houston@myflfamilies.com) or 850-717-4203.

cc: Regional Family and Community Services Directors  
Grainne O'Sullivan, Statewide Director, Children's Legal Services  
Center for Child Welfare